#### Для регистрации на экзамен через личный кабинет:

- 1. Войдите в личный кабинет МуАССА
- 2. Выберите **EXAM ENTRY**
- 3. Далее вас перенаправят на сайт
- 4. Выберите **Book your exams now**:

Book your exams today - places are filling up fast

Standard exam entry open until 28 October.

### 5. Выберите Add an exam:

1	2	- 3
Plan	Confirm availability	Pay

Your plan	Add an exam	

6. Далее вам нужно будет выбрать страну и город сдачи:

 $\times$ 



## My preferred location

Country/Region:

Russian Federation

Location:

Moscow

Confirm

7. Выбрать экзамен:
выбрать сессию и экзамен
здесь вы сможете увидеть какая регистрация идёт в данный момент на каждую сессию (стандартная или ранняя) - нажать Add to your plan

December 2019 STANDARD	March 2020 EARLY		
Corporate and Business I	Law (LW)		•
Performance Managemer	nt (PM)		•
Taxation (TX)			•
Financial Reporting (FR)			•
Audit and Assurance (AA	)		•
Financial Management (F	M)		•
Select Exam Method:		You've selected Financial Mana (SESSION CBE) in Moscow, Ru December 2019.	gement (FM) ussian Federation in
On-demand Sessi	ion CBE Paper	£122.00 Further Pricing Information	Add to your plan

# 8. Подтвердить наличие мест на экзамен: - нажать Confirm availability

Financial Management (FM) has been added	o your plan. Session CBE Booki	ng
Your plan	Add an exam order to confirm the	ed
December 2019	availability of your chose exam.	n
Session CBE	Confirm availability	
Financial Management / Russian (FM / RU	× Pay Now	
Pending Availability and Payment	£122.00 Account balance for final file for the file for t	0.00 2.00
i If dual session booking is available within you to book across 2 exam sessions at the same	qualification, this allows you       I accept the terms and conditions of booking         me. Booking in advance       I accept the terms and conditions of booking	
ensures you always get the best available examples and the best available examples availab	Please ensure that your account balance is kept date. You will be required to submit any outstand	
Subtotal	$\pounds 122.00$ that are due for payment with your exam entry for	

### 9. Забронировать экзамен:

- нажать Book this exam

1	2	3
	Confirm availability	

#### Exam Details

Exam:

CBE\_FM\_NA\_RU: Financial Management / Russian (FM / RU) View Exam Policies

#### Language:

Russian

Previous

Book this Exam  $\rightarrow$ 

#### 10. Далее нужно выбрать центр сдачи:

- необходимо написать латиницей нужный вам город
- нажать Search
- выбрать центр из списка. Одновременно можно выбирать до трех центров.

## Test Centre Search

Exam Selection: CBE\_FM\_NA\_RU: Financial Management / Russian (FM / RU) | Language: Russian

#### Find test centres near:



Displayed test centres have been defaulted to your address. Please search above for centres in an alternative location.

You can select up to three test centres to compare availability.

#### 11. Выбрать дату время сдачи экзамена:

#### Test Centre

Select Date Why can't I find an available appointment?

ACCA - STEK- Moscow -Site 2 Study Centre STEK, Bolshaya Tatarskaya 42 UI 115184 Moscow Russian Federation

Change Test Centres

<		December 2019					
Мо	Tu	We	Th	Fr	Sa	Su	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

Available start times: Friday, 6 December 2019 at ACCA - STEK- Moscow -Site 2 Times shown in: Europe/Moscow - MSK Show 24-hour

Morning		Afternoon
<u>09:00 AM</u>	$\rightarrow$	None available

# **12. Подтвердить бронирование:** - нажать Confirm Booking

/ly Order		Confirm Booking $\rightarrow$
Description	Details	Actions
Exam	Appointment	Remove
CBE_FM_NA_RU: Financial Management / Russian (FM / RU)	Friday, 6 December 2019	
Language: Russian	Start Time: 09:00 am MSK	
Exam Length: 190 minutes	Change Appointment	
	Location	
	ACCA - STEK- Moscow -Site 2	
	Study Centre STEK, Bolshaya	
	Tatarskaya 42 UI	
	115184 Moscow	
	Russian Federation	
	Change Test Centre	
		Confirm Booking →

#### 13. Agree to Policies:

- поставить галочку
- нажать Next

Agree to Policies

ACCA Policies

Click here to read all policies.

You must tick the box to show that you have read and agree to the policies listed below.

Previous

Next  $\rightarrow$ 

#### 14. Submit Booking:

- здесь вы можете ещё раз проверить информацию об экзамене, центре и дате
- нажать Finish

# Submit Booking →

Exam Details

Details	Order Information
Appointment Friday, 6 December 2019 Start Time: 09:00 am MSK Location ACCA - STEK- Moscow -Site 2 Test Centre Information	Order Number/Invoice 0051-9526-3185 Registration ID 362957843 Status Scheduled
	Details Appointment Friday, 6 December 2019 Start Time: 09:00 am MSK Location ACCA - STEK- Moscow -Site 2 Test Centre Information

#### 15. Перейти к оплате:

- поставить галочку I accept the terms and conditions of booking
- нажать Proceed to Payment

our plan	Add an exam	Session CBE Booking
December 2019		
Session CBE		
Financial Management / Russian (FM / RU)	×	
Moscow , Russian Federation 09:00 6th December 2019	£122.00	Pay Now
		Account balance £0.00 Total £122.00
If dual session booking is available within your que to book across 2 exam sessions at the same time ensures you always get the best available examption of the best available examption.	ialification, this allows you e. Booking in advance fees.	<ul> <li>I accept the terms and conditions of booking</li> </ul>
Subtotal	£122.00	Please ensure that your account balance is kept up to date. You will be required to submit any outstanding fees that are due for payment with your exam entry fee.
d help?		Proceed to Payment