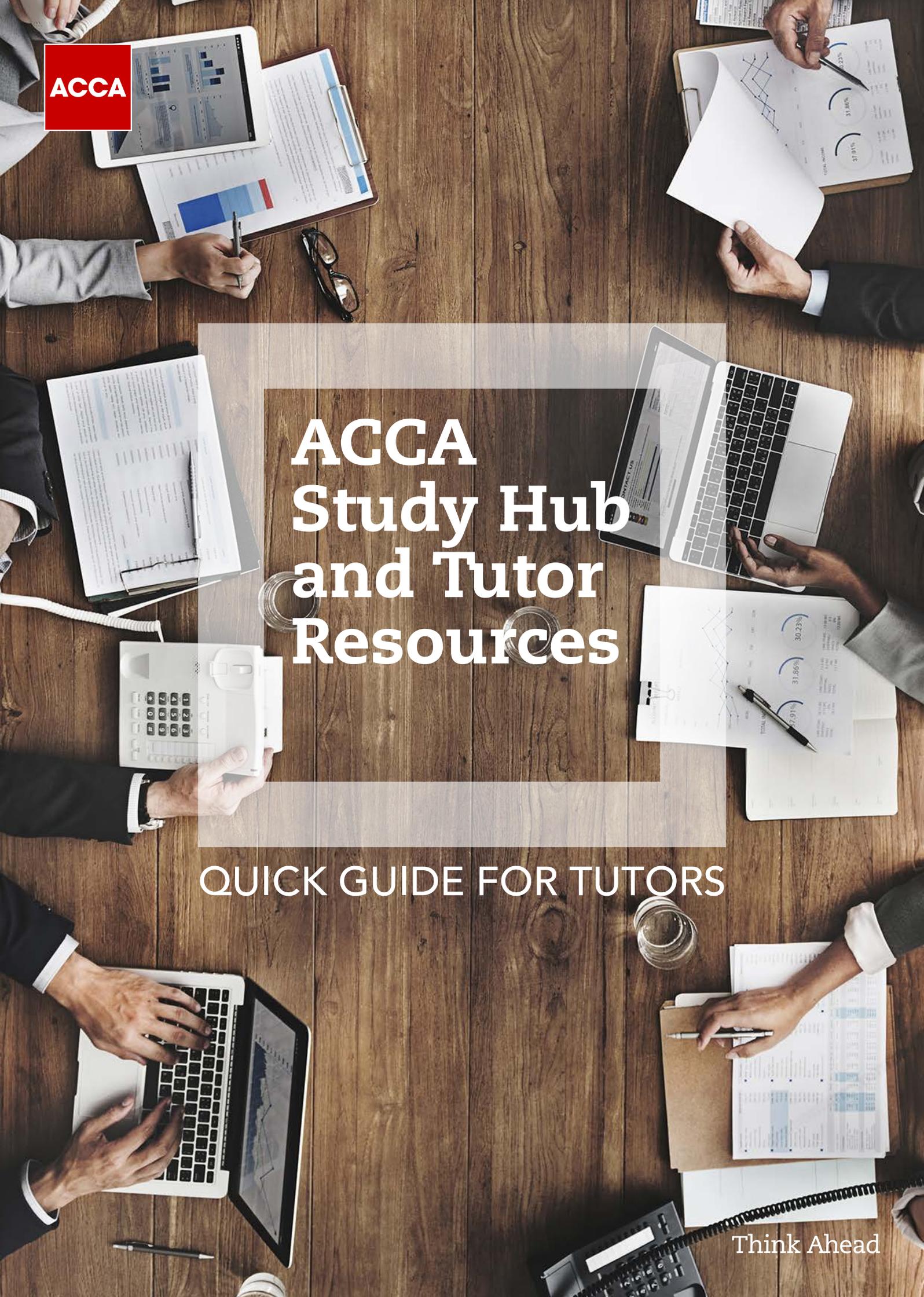




ACCA



ACCA Study Hub and Tutor Resources

QUICK GUIDE FOR TUTORS

Think Ahead

Welcome to the **ACCA Study Hub** and **tutor resources**

What is the ACCA Study Hub?

The Study Hub provides study materials to help students prepare for FIA, Applied Knowledge, Applied Skills and Strategic Professional exams. Tutors access the Study Hub and tutor resources from the Education Hub. We explain how, later on this page.

Study Hub navigation and features are explained in [this guide](#). Note that the Study Hub mobile app is not available to tutors.

What are the tutor resources?

Tutor resources are materials produced for tutors to use when teaching. The resources comprise tuition slides, mock exams and additional questions.

Tutor resources are not available to students.

ACCESSING THE ACCA STUDY HUB AND TUTOR RESOURCES

Tutor access to the Study Hub and tutor resources is via the Education Hub.

From the [Education Hub homepage](#), select the *Study Hub* tile.

This takes you to the *Study Hub* and *tutor resources* page, which contains a tile for each of the exams covered in the Study Hub (*FTX-UK, FFM, FM, TX-UK, PM, AFM, APM, ATX-UK, FAUm FA1, FA2, MA1, MA2, MA-FMA, FA-FFA, BT-FBT, SBR-INT, AA, AAA-INT, FR, SBL, LW-ENG, AAA-UK, SBR-UK, LW-GLO*).

After selecting an exam you are able to enter the Study Hub or access the tutor resources for that exam. AFM is used as an example below.



▼ AFM: Study Hub access

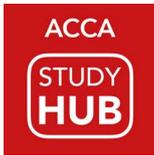
Click here to access Advanced Financial Management content on the Study Hub



> AFM: Tuition slides

> AFM: Mock exams

> AFM: Additional questions



Using the tuition slides with the ACCA Study Hub

THE TUITION SLIDES

The tuition slides, available on the Education Hub, are based on Study Hub content and are intended for use with the Study Hub. These slides are most likely to be of use to tutors working for learning providers who require tutors to deliver tuition using resources provided by the tutor.

Approved Learning Partners who provide their tutors with resources for classroom use may prefer to continue to use these resources as their main method of classroom delivery.

DOWNLOADING THE SLIDES

Tutors are able to download the PowerPoint slide decks from the *tuition slides* section within each exam on the *Study Hub* and *tutor resources* page.

To download a group of slide decks, click the *download folder* button visible at the bottom of each folder. The slide decks within this folder are then downloaded to your computer, in a zip file.

Extract the zip file to unzip the PowerPoint files.

TEACHING WITH THE SLIDES

For each exam, ACCA provide an *introduction* slide deck, a deck for each Study Hub chapter, and a *revision and exam preparation* deck.

The *introduction* deck provides an overview of the syllabus and of the exam.

The individual chapter decks summarise the main points from the corresponding Study Hub chapter. The chapter decks are intended for use in the learning phase of study. They cover the syllabus knowledge that students will be required to apply in their exam.

Each slide is classified using an icon. This helps ensure a consistent approach and structure across the decks. Content is based on, and builds on, content from the corresponding chapter in the Study Hub. Each chapter includes an overview diagram, slides covering syllabus content, links to technical articles, advice based on examiner reports, a chapter summary, and reference to relevant questions from the Study Hub.

The *revision and exam preparation* deck provides a framework for the revision and exam preparation phase of study. The content for this phase comes from the *practice questions* within the Study Hub, the *mock exams* and the *additional questions*. Other exams are available via the **ACCA Practice Platform**, the **resource finder** on the accaglobal website, and from ACCA's Approved Content Providers.

THE SLIDE NOTES

In addition to the visible slide content, two types of notes are provided below the slides.

- **Tutor guidance** provides brief information about the purpose of the slide and how it could be used
- **Narrative** provides a suggestion as to what to say when talking through the slide, expanding on the visible slide content

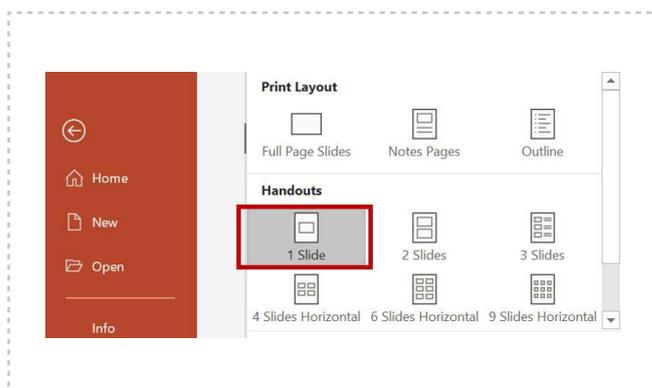
HELPING STUDENTS GET THE MOST FROM THE SLIDES

If students have access to a computer and the classroom has internet connectivity, students may refer to the corresponding Study Hub content as you talk through the slides.

Another option, you could share the slides, in pdf format, with your students. This enables students to make annotations using the tools available within Adobe Reader or similar software.

To create a pdf of a side deck open the deck in PowerPoint and select File > Print. Then, change the printer selected to *Microsoft Print to PDF* or another 'to pdf' printer.

You may decide to change the layout so that the pdf has the slide in the middle of the page, providing space for student annotations in the surrounding space.



Using the mock exams and the additional questions

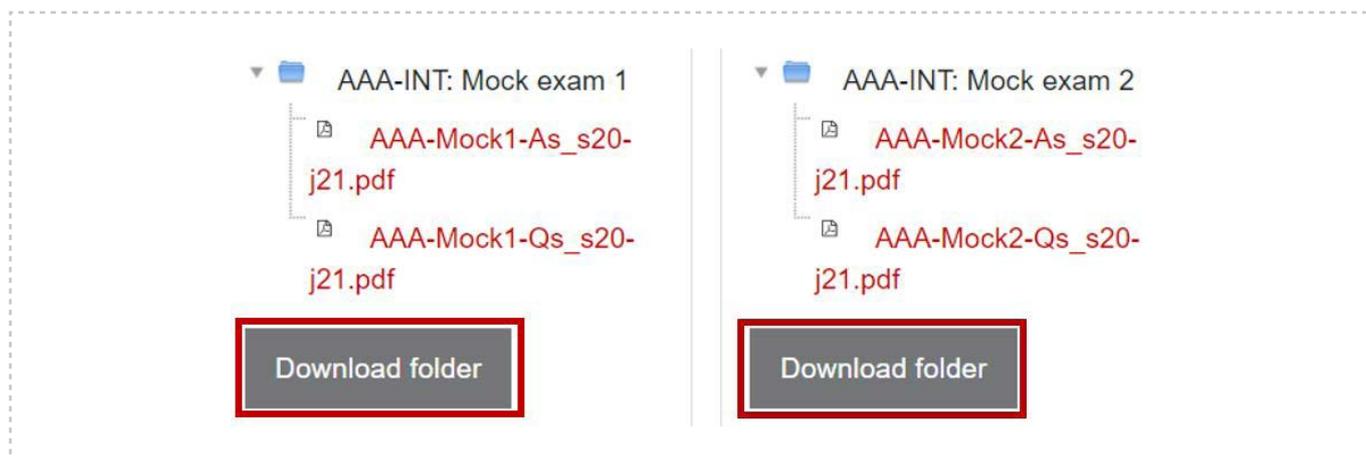
WHO SHOULD USE THE MOCKS AND ADDITIONAL QUESTIONS?

The *mock exams* and *additional questions* are appropriate regardless of whether your course is based on Study Hub content or not. As these mock exams and additional questions are intended to be previously unseen by students, please do not share them on any public platform.

DOWNLOADING THE PDF FILES

The *mock exams* and *additional questions* are provided in pdf format. Tutors download the pdf files from the Education Hub to their own computer.

To download a mock exam or a set of questions, select the *download folder* button visible at the bottom of each folder.



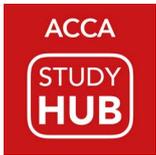
The pdf files within the folder are then downloaded to your computer, in a zip file. Extract the zip file to unzip the pdf files.

USING THE MOCK EXAMS

We provide two mocks for each of the exams within the Study Hub. Each mock exam includes questions, suggested solutions and marking schemes.

Tutors based in countries which have already moved to computer-based exams at Strategic Professional level may decide to ask students to produce their answers in the **ACCA Practice Platform**, using the *Blank Workspace* area.





USING THE ADDITIONAL QUESTIONS

The *additional questions* are questions that are additional to those available in the Study Hub. The intention is that these questions are previously unseen by students.

Student responses to previously unseen questions enable tutors to establish a more realistic picture of student knowledge and examination skills.

The process for downloading the pdf files is the same as for the *mock exams*. The questions, answers and marking schemes are in the same format as in the mocks.

Tutors may set each question on its own, or questions from different exam sections may be combined to build additional mock exams.

PROVIDING STUDENTS WITH USEFUL FEEDBACK

For the *mock exams* and the *additional questions*, the value for students comes from the feedback you provide. This feedback should help the student identify areas requiring further study and practice before sitting the real exam. It should cover syllabus knowledge and examination technique.

The *Tutor Support Programme*, which is available to eligible tutors from the Education Hub homepage, provides access to interactive Digital Train the Trainer modules which provide extensive guidance relating to marking and providing students with useful feedback.

More information

For additional Study Hub information and resources, visit the **Study Hub section** of the accaglobal website.

A wide range of other resources are available to tutors and students via other channels including the **ACCA Practice Platform**, the **resource finder** on the accaglobal website, and from ACCA's Approved Content Providers.