



**ACCA** Think Ahead

**Professional  
Development  
Courses with  
Joy Marsden**



## Professional Development Courses with Joy Marsden

**Fee:** £495

**Time:** 09.30 – 17.00

**Venue:** ACCA Headquarters, The Adelphi, London

New for 2018, CPD accredited trainer and speaker Joy Marsden, will be presenting a series of professional development courses. Joy's mission is to 'inspire the world's professionals to live a happy and successful life'

Click on each session title for more information

### Presenting with confidence and engaging your audience

**1 November**

Most professionals are required to present or share information with a team from time to time. Yet it's fair to say that many professionals either dread the possibility, don't know how to prepare and simply lack the skills to present the information in an engaging way with absolute clarity. The simple truth is that you will never improve if you don't seek instruction. Come and learn from a professional speaker whose business lives or dies by her ability to present and communicate despite the size of the crowd. Learn from someone who does this for a living and take your presentation skills to the next level.

### Time management – manage time to get more done

**29 November**

Do you find that you just can't get to the bottom of your to-do-list. Do you know what tasks to focus on to get the best results? Are you left at the end of the day with more to do than started with? Could you benefit from using your time more wisely? Join us on this course and learn how to manage time to increase your productivity and reduce your stress levels.

### How to thrive through challenge and change

**30 November**

Change is inevitable; but even if you can see the change coming our own personal experiences of the change can be very different to someone else. How do you make sure that you deal with challenges and change in the best way possible? This is your opportunity to take a step back and gain insights into how you can deal with daily pressures of challenge and change in the best possible way.

### Moving from manager to leader – taking on a senior role

**6 December**

Moving from manager to leader can be a daunting experience. Understanding the difference between a manager role and the role of a leader is key. This course is developed for inspiring managers who are looking to step into a senior management role or leadership role which involves heading up a team of people.